

**REPORT TO:** Executive Board

**DATE:** 17<sup>th</sup> September 2020

**REPORTING OFFICER:** Strategic Director, Policy & Resources

**PORTFOLIO:** Resources

**SUBJECT:** Corporate Security Contract

**WARDS:** Boroughwide

## **1.0 PURPOSE OF THE REPORT**

- 1.1 The purpose of the report is to notify members of the intention to go out to tender with regards procuring a new corporate security contract in line with the Council's procurement strategy.

## **2.0 RECOMMENDATION: That**

- 2.1 Members note the intention to go out to tender via the Chest in respect of procuring a new corporate security contract.**

## **3.0 SUPPORTING INFORMATION**

- 3.1 The existing corporate security contract commenced on March 13<sup>th</sup> 2017, it was for a 3 year period with the option for a 12 month extension which was granted. The contract was originally due to commence on March 1<sup>st</sup> 2017, as such the current contract now expires on February 28<sup>th</sup> 2021.
- 3.2 The new contract will commence on March 1<sup>st</sup> 2021 and be for a 3 year period with the option to extend it for a further 12 months subject to satisfactory performance.
- 3.3 The contract will be as the existing split in to 3 separate areas, the reason being the differing nature of the services required, the 3 areas are as follows:-
- Corporate Sites,
  - DCBL Stadium & The Brindley
  - Open Spaces (Parks, Cemeteries & Events)
- 3.4 The contract value exceeds the EU procurement threshold for services as such the procurement process will be carried out in full compliance of the EU Public Contract Regulations 2015 (PCR 2015)-Directive 2014/24/EU.

- 3.5 The procurement process used shall be a single stage open tendering procedure in accordance with procurement standing order 1.5.2 and shall be tendered via the chest and will be evaluated on the basis of a 70%/30% quality/cost split to ensure the most economically advantageous submission is accepted.

#### **4.0 POLICY IMPLICATIONS**

- 4.1 The proposals are in line with the principles of the procurement strategy 2020-2023, inclusive of obtaining best value and to maximise community benefit in the form of employment opportunities for local residents.
- 4.2 The provision of security services also links in with the Economy, Enterprise & Properties departmental objective of providing an effective corporate Property Service across our property portfolio as such is a key link in that provision.

#### **5.0 FINANCIAL IMPLICATIONS**

- 5.1 The anticipated annual contract spend over the next few years is circa £463k based on current requirements, as such the contract value over the full 4 year period is likely to be in the region of £1.852m.
- 5.2 The annual security budget, cost code 2050 2127 HBC1, is adequate to cover the cost of providing the necessary security services. The budget is held centrally and all spend must be approved by the budget holder who is the Divisional Manager Operations, Property Services.

#### **6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

- 6.1 **Children and Young People in Halton**  
None

- 6.2 **Employment, Learning and Skills in Halton**  
None

- 6.3 **A Healthy Halton**  
None

- 6.4 **A Safer Halton**  
None

- 6.5 **Halton's Urban Renewal**  
None

#### **7.0 RISK ANALYSIS**

There are no key risks associated with the above proposals.

- 8.0 **EQUALITY AND DIVERSITY ISSUES**  
None

**9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

<b>Document</b>	<b>Place of Inspection</b>	<b>Contact Officer</b>
Procurement Strategy	Municipal Building	Ashley McDonald